

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **mu** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be in figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 20xx

Prepared by (Name and Role):

Date: 31/03/2023

	£	£
Balance per bank statements as at 31/3/23:		
Unity Trust Current Account account 1	4,146.9	
Unity Trust Deposit Account account 2	<u>9,746.6</u>	13,893.5
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
	<hr/>	-
Add: any un-banked cash as at 31/3/23		
	<hr/>	-
Net balances as at 31/3/23 (Box 8)		<u>13,893.5</u>