



East Ilsley Parish Council

Minutes of the Meeting of the Parish Council held on Tuesday 11th July 2023 at 7.30pm in The Ilsleys Primary School

Minute Ref: 002/110723/PC

Members Present: Cllrs. Mike Pembroke (Chair), Mark Browne, Martyn Driscoll, Stephen Meadows, Dominic Robertson and Ima Von Wenden

Members Absent: none

Officers Present: Mrs Linda Morrison MA CiLCA (Locum Clerk & RFO)

In Attendance: West Berkshire Cllr Carolyn Culver and a Member of the Public until 20.42

028/23 Apologies for absence from Members of the Council: None

029/23 Declarations of interests: None

030/23 To receive:

- a. Questions or comments from members of the public regarding items on the agenda. None
- b. Representations from any member who has declared a personal interest. None

031/23 The minutes of the annual meeting of the Parish Council held on the 16th of May 2023:

Approved as a correct record.

032/23 To discuss any matters arising and review the actions generated from the above meeting.

Actions from the Meeting:			
	Description	Assigned to	Completed
1	Scan and send all Councillor forms to WBC and upload to the website	Old Clerk	✓
2	Process all AGAR documentation (upload to website / noticeboard and submit to PKF Littlejohn)	Old Clerk	✓
3	Add Community Engagement Working Party / Facebook Group to the July Agenda	New Clerk	✓
4	Remove Train and Carriages from the Asset Register	Old Clerk	✓
5	Consider in the next financial year the purchase of a new item of playground kit for smaller children	New Clerk	
6	Upload all policies to the website	Old Clerk	✓
7	Update noticeboard signs & website with councillor responsibilities, contacts and meeting dates	Old Clerk	✓
8	Process s137 donation to LHS	Old Clerk	✓
9	Submit Parish Observation Sheet for Pirbright	Old Clerk	✓
10	Inform resident of bird scarer outcome from Dyson	Old Clerk	✓
11	Advise Mountain Bike Festival they can only use the road on 17 th June	Old Clerk	✓
12	Add BMX ramp and broken picnic bench (from playground inspection in January) to the July agenda, get quotes for	New Clerk	✓

	removal and bench / plaque options. Research village beehives and what are the pro's / con's ready for July meeting		
13	New Clerk to prioritise getting their own log into the bank and their own credit card via Lloyds Bank PLC (MultiPay Card). When received they will process the removal of the old Clerk/	New Clerk	

033/23 To receive a report from Cllr. Carolyne Culver, West Berkshire Councillor.

Cllr Culver was congratulated on her election as Chair of the Scrutiny Commission, she provided a verbal report.

Delays in Planning Applications due to loss of staff who are paid better in the private sector. WBC has just lost their ecologist, who needs to be replaced urgently.

Planning Applications for the Institute for Animal Health High Street, Compton have been called in. The works in Compton will be accessed through East Ilsley and with such a large site the amount of heavy traffic will impact on the village. Local concerns re the contamination.

Query as to bin emptying since the new contract. No problems to report. Any problems let her know. The WBC Member's Community Bid Scheme will be opening soon, so think of ideas for the Next Parish Council Meeting.

034/23 To note planning approval decisions on applications 23/00777/COND and 23/00690/COND: Noted.

035/23 To consider creating a Community Engagement Working Party / Facebook Group, its initial membership and reporting structure.

Cllr Driscoll - to create more community engagement events.

Already two Facebook groups. Should there be another one, which someone will have to manage. Cllr Driscoll to turn the Parish Council Facebook page into a page for community engagement.

036/23 To consider the purchase and installation of Village Beehives, where they should be positioned, how they should be managed and the costs involved.

Defer for six months and research in the meantime.

037/23 To consider the purchase of a bench to commemorate the Coronation of HM King Charles III and where it should be installed.

Majority vote for the purchase and installation of a bench. Clerk to get quotes for bench and use Facebook page for suggestions on where it should be sited.

038/23 To consider the removal of BMX ramp and what quotes should be sought for the removal and restoration of the area.

The recommendation for removal came from the RoSPA check. Councillors to identify what the ramp is made from and bring the information to the next meeting.

039/23 Update on the speeding device to be shared with Compton Parish Council.

The work on the Old Institute in Compton is resulting in increased traffic and accidents. The cost already agreed. The device will monitor traffic speeds to create a body of evidence. It also acts as a visual deterrent to drivers. Clerk to link with the Compton Clerk to create schedule for use. Clerk to contact the Compton Clerk, to find out the present position with the device.

Discussion on the Faulty VAS on Cow Lane and the need to review the location of the VAS on Abingdon Road. Raise with Chris Vidler, Senior Traffic Engineer WBC that the Parish Council would like speed addressed. The Sites are already agreed. Make a bid through Members grant for any funding needed.

040/23 To review and agree the payment of the following section 137 grant request:

Parenting Special Children for £500

Cllr Browne declared an interest since he works with the organisation in his day job.

Council voted against making the Grant Request.

Agenda item for next Parish Council Meeting to discuss and agree a charity for the year.

041/23 To consider a request from a Parishioner that the Parish Council Storage Container be painted.

Discussion on Parish Council to obtain suitable paint for metal and ask volunteers to paint or pay Pete to paint it. Agreed that Cllrs Driscoll and Meadows would organise painting the Storage Container.

042/23 To review the Winter Service Plan Consultation from WBC and make any comments to be submitted by 15th August 2023.

The Service Plan is the same as last year. The Parish Council has no further comments.

043/23 To receive the Clerk's report, including Invoices for authorisation, Finance, correspondence and matters for future consideration.

Receipts & Payments for notification or approval at Council Meeting against Budget

	Payee	Description	Method of Payment	Total Amount including VAT £	Budget Code	Budget Total £	Budget Balance £
Paid - expenditure previously approved at Council Meeting or urgent /regular payments							
1.	Google	Work Space May	DD	4.60	4064	550.00	540.80
2.	Google	Work Space June	DD	4.60	4064	550.00	536.20
	Staff	May	BT/SO	725.69	4000		
3.	Lloyds Bank	MultiPay Card	DD	3.00	4070	108.00	87.00
4.	Castle Water	Water	DD	187.42	4103	150.00	-37.42
5.	Unity Trust	Bank Service Charge	DD	18.00	4070	108.00	90.00
For Approval							
6.	East Ilsley PS	Venue Hire	BT	55.00	4215	500.00	390.00
7.	AD Clark	Grass Cutting May	BT	343.65	4100	2500.00	2156.35
8.	AD Clark	Grass Cutting June	BT	343.65	4100	2500.00	1812.70
9.	Rialtas	Accounts Package	BT	134.01	4064	550.00	402.19
10.	Triangle Management	Litter and dog bin emptying Nov, Dec, Jan	BT	45.60	4120	1200.00	1154.40
11.	Triangle Management	Litter and dog bin emptying Feb, March April	BT	376.20	4120	1200.00	778.20
12.	LMA	Re-imbuse SIM Card for Council mobile number	BT	5.00	4064	550.00	397.19
		All attached invoices have been checked as correct by the Clerk.					
Receipts							
	WBC	Precept		10,500.00			
	SLCC	Reimbursement		55.83			
		Allotment		40.00			
		Allotment		20.00			
Explanations							
The water charge of £187.42 is in excess of the budget of £150.							

This information with the matching invoices is available on the link on the Agenda. Approval of Receipts & Payments is a requirement of the Parish Council's Financial Regulations. The Internal Auditor should be checking that the Financial Regulations are being followed. If Councillors do not have time to check the payments against the invoices then the Financial Regulations need to be changed to reflect what is happening.

It was Agreed that Councillors would check the invoices and report their agreement or otherwise.

The lack of a Council telephone number has caused problems with Unity Trust Bank. The Clerk was using her personal number for all the personal checks and it is no longer available. A new number (SIM card) has been purchased but the new Number has to be advised to Unity Trust. Cllrs Pembroke and Browne signed the Unity Trust form. Until the new number is accepted the account cannot be accessed.

044/23 To receive any further questions or comments from members of the public.

Playground: To do Questionnaire on use of playground - feeling in the parish that there is not enough for little children. Get school youth group to do a survey of school children and use Survey Monkey. Cllr Von Wenden

Next Meeting of the Parish Council: 13th September 2022

Meeting End Time: 21.00pm

Actions from the Meeting:			
	Description	Assigned to	Completed
1	Add WBC Member's Community Bid Scheme to next Agenda	Clerk	✓
2	Turn the Parish Council Facebook into a page for community engagement.	Cllr Driscoll	
3	Add Village Beehives to November Agenda	Clerk	
4	Get quotes for coronation bench	Clerk	✓
5	Use Facebook page for suggestions on where coronation bench should be sited.		
6	to identify what the BMX ramp is made from and bring the information to the next meeting	Cllrs	
7	Link with the Compton Clerk to create schedule for use	Clerk	
8	Contact the Compton Clerk, to find out the present position with the speed device.	Clerk	✓
9	Raise with VAS discussion with Chris Vidler, Senior Traffic Engineer WBC	Clerk	✓
10	Notify Parenting Special Children grant not awarded.	Clerk	✓
11	Item for next Agenda to agree a Charity for the year	Clerk	✓
12	Organise painting the Storage Container.	Cllrs Driscoll & Meadows	
13	Check the invoices and report their agreement or otherwise.	All Cllrs	
14	Survey the Parish on younger children's use of the playground	Cllr Von Wenden	